

**NMFR Joint Finance & Personnel Committee Meeting  
December 8, 2015 – 5:30 p.m.  
2<sup>nd</sup> Floor Conference Room – City of Neenah**

Present: Ald. Stevenson, Kunz, Benner, Keehan and Ramos

Excused: Ald. Taylor

Also Present: Chief Auxier, Director Easker and OM Theisen

Public: No members of the public were present.

Ald. Benner called the meeting to order at 5:30 p.m.

Minutes: The Committee reviewed the meeting minutes of October 27, 2015. **MSC Keehan/Ramos to approve the October 27, 2015 meetings, all voting aye.**

Budget: The Committee reviewed the October 2015 budget report. It was noted the November 2015 report was not available as the month end process was not finished by the Finance Department. Chief Auxier reviewed the salaries and benefits line items and said we will have a savings of around \$100,000 for the year. This is due to three retirements and one person who left and replacements were not hired right away. Once replacements were hired their starting salary was less than the person who left. Chief Auxier noted we will exceed our overtime budget due to various reasons. However, the salary savings will cover this. Chief Auxier discussed the rest of the budget areas and note that the Dive Team budget will exceed the budget by around \$10,000. However, the overall budget will have a savings and he expected to return around \$120,000 - \$125,000 and this will help offset the purchase of the unbudgeted fire truck. **MSC Keehan/Stevenson to approve the October 2015 budget report and place on file, all voting aye.**

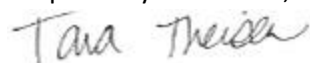
Activity Reports: The Committee reviewed the November activity and automatic aid reports. **MSC Stevenson/Keehan to approve the November 2015 activity and automatic aid reports, all voting aye.**

Sale of Pumper 35: The Committee reviewed the information regarding the sale of Pumper 35 for a total of \$6,220.00. Chief Auxier requested direction on what to do with the funds from the sale of this vehicle. He asked for consideration of using some of the proceeds to purchase equipment that is needed for the new engine and also to apply remaining proceeds to the maintenance of the motor vehicles line item. Discussion was held by the Committee regarding the proceeds from the sale and the need for equipment. **MSC Stevenson/Keehan recognize Chief Auxier's memo of December 3, 2015 and support the purchase of the equipment utilizing the 2015 budget and the revenue from the sale of the vehicle to be placed in NMFR's revenue account, all voting aye.**

2016 Meeting Schedule: This is informational only.

**MSC Ramos/Stevenson to adjourn at 6:00 p.m., all voting aye.**

Respectfully Submitted,



Tara Theisen  
Management Assistant